PROXY BORROWER APPLICATION – PLEASE PRINT

* required

FACULTY NAME* (Last, First) ____________________________________________________________

TELEPHONE* ____________________________ EMAIL ADDRESS* _________________________________

CAMPUS DEPARTMENT* ______________________________________________________________

PROXY NAME* (Last, First) ____________________________________________________________

PROXY EMAIL ADDRESS* ______________________________________________________________

Library notifications (such as courtesy notices, overdue & recall notices, etc) can be sent to a single email address only. Please indicate the preferred email address to which notifications will be sent:

PREFERRED EMAIL ADDRESS* ____________________________________________________________

Please read before signing:

The faculty sponsor authorizing this account will be contacted annually, during the month of November, to determine renewal of the account. At that time a renewal form or questionnaire will be provided and must be completed and returned to the UCSB Library in order for the account to be renewed.

PROXY SIGNATURE* ____________________________

I authorize the person named as proxy on this application to withdraw library or request inter-library loan materials in my name. I will be liable for damage to borrowed materials or any charges resulting from the use of this of this account.

FACULTY SIGNATURE* ____________________________

(Signature constitutes agreement to abide by UCSB Library regulations.)

UCSB LIBRARY USE ONLY

PROXY ACCOUNT NUMBER

21205____________________________________

Issue date_______________________ By ____________

IN ORDER TO ACCESS YOUR LIBRARY ACCOUNT ONLINE, YOU MUST USE THE ACCOUNT NUMBER ON YOUR CARD (THE NUMBER WHICH BEGINS WITH “21205”) IN COMBINATION WITH A PASSWORD. THE PASSWORD MUST BE SET BY LIBRARY STAFF. PLEASE INDICATE HOW YOU WOULD LIKE TO ESTABLISH THE PASSWORD.

☐ Please set the password to the following. The password must be at least 8 characters in length and include at least one upper case letter, one lower case letter, and one numeric digit.

Password (Please print clearly!) ______________________________________________________

☐ I, or the proxy named on this application, will indicate the password to Library staff at the time this application is submitted.