



## Exhibition Proposal Form

Please email this form to [aregan@ucsb.edu](mailto:aregan@ucsb.edu). First save the form to your computer, fill it out, save it again and email as an attachment. Forms filled out in paper may be submitted via campus mail to the Outreach Department in the UCSB Library.

Today's Date \_\_\_\_\_

Name \_\_\_\_\_

Department or UCSB Affiliation \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_@\_\_\_\_\_

Working Title of Exhibition \_\_\_\_\_

Topic of Exhibition

\_\_\_\_\_

Requested Exhibition Dates \_\_\_\_\_

Is the exhibition time sensitive?    Yes        No

Please explain:

\_\_\_\_\_

Please explain how this exhibition fits the scope of the Library's exhibition policy  
<http://www.library.ucsb.edu/exhibits-policy>

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### Exhibited Materials

Describe the items to be displayed (e.g. paintings, sculpture, posters, digital media, books, maps), including all material types and providing specific dimensions where available. A list can be attached to this form. Note that the Library is not able to ensure the safety or security of exhibited items or to provide any insurance for exhibited items. Therefore, it is recommended that reproductions be used in place of originals whenever possible.

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### Display Requirements:

Please provide some information about how the works are to be displayed (e.g. hung on walls, mounted on podiums, placed in display cases, displayed on digital monitors). If possible, describe how much space is required for this exhibition. Sketches can be attached to the proposal form.

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### Ownership

Where do the items come from? (e.g. the Library's collections, a personal collection, etc.)

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Do you plan to curate the exhibition?    Yes        No

If not, do you have a suggestion for another curator?

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Thank you for submitting a proposal. Someone from the Library will follow up with you. In the meantime, please feel free to email us at [aregan@ucsb.edu](mailto:aregan@ucsb.edu) .