

Minutes of the LAUC-SB Executive Board Meeting of October 24, 2003

Present: Cathy Chiu, Eric Forte, Meryle Gaston, Mary Larsgaard, Janet Martorana, Catherine Nelson, Sal Guerena (recorder).

I. Committee Reports

Committee on Professional Development (CPD), Meryle Gaston Chair-elect.

CPD revised the new LAUC travel funding guidelines. Also being looked at is a possible revision in how the per person allocation may be used. The amount for 2004 will still be \$600. These are professional development funds, not just travel funds, per se. Meryle also called attention to the fact that there are two separate documents, 1 is on the web and the other is on the L folder and they don't both agree—already there is a conflict between posted guidelines that need to be resolved. There was discussion as to why funds have to be restricted in the manner that they are, such that transportation and registration is covered but not per diem. The issue raised by Meryle is to open up the \$600 allocation so that it may be used for a broader range of professional development expenses. Cathy stated that this is something that would need to be posted for the membership in a way that it simple and clear to understand. The Committee can propose how to use the funds, but not to include supplementary funds that is at Sarah Pritchard's discretion—only the base allocation. The CPD Committee will draw up a simple proposal for a vote by the membership dealing only with the base allocation. They will also revise the travel form.

Committee on Appointments, Assignments, and Reassignments (CAAR), Janet Martorana Chair. The search committee for the Information Services Librarian, chaired by Janet Martorana, is reviewing applications. The search committee for the cataloging position, Andrea Duda chair, is underway. Phone interviews were done and letter of recommendation are being requested for three applicants, from which two may be interviewed.

Committee on Advancement and Promotion (CAP), Catherine Nelson Chair. Catherine's committee met and submitted a list of nominees to Sarah Pritchard, for the Nyholm Award. For next year the committee recommends that the request for nomination be sent out in July 2004 for review in August and submission to the University Librarian in time for a September award.

The committee forwarded a list of 20 candidates to the Administrative Group for possible appointment to confidential review committees.

Welcoming, Orientation and Mentoring Subcommittee, Gary Colmenar Chair, reported on by Janet Martorana. A coffee and conversation, and orientation and follow-up has been held with new librarians for the last two years. There have been about 8 librarians during this period. Cathy reported that the LAUC Executive Board is supposed to take new librarians out to lunch and the WOM subcommittee takes

them out for coffee. The only one not taken out yet was Ellen Kempf. Cathy will check with last year's Executive Board to ascertain who was taken out.

Janet reported that the Isla Vista historical tour was successful, held recently with Carol Gibbens and that was an enjoyable experience for all. There also is an upcoming program scheduled on library education in the profession, mentoring and growth.

II. LAUC Awards. Cathy reported that a UC LAUC committee was established to look into the following awards: Travel Award, Life-time Achievement Award, Member of the Year Award. Awards are being considered for these different categories and input is being sought from each division. The travel award comes from the LAUC president and there is some discretion over how the funds may be used. LAUC pays the full expenses to travel to the Spring Assembly and applicants must submit a 300 word essay. For the other awards, there was some discussion on the need to determine if these are being proposed as monetary awards or some other type of recognition. The group expressed its reservations about tying the hands of the LAUC president with a "member of the Year" award by writing this award into a permanent program.

This executive board is supporting the idea of a travel award and lifetime achievement award, but not necessarily as an annual award but suggested that it be up to the discretion of the LAUC president.

III. Information Literacy. Campus responses to UCOL resolution.

Cathy reported that Esther Grassian has asked divisions to follow up if they'd done anything in response to the resolution. Sandy and Annie (divisional representative to the UC LAUC one) will be invited to talk about this.

IV. LAUC Executive Board meeting with University Librarian.

Cathy led a discussion about this topic about the nature of LAUC's relations to UCOP and how it should be interacting with it and with the University Librarians. This board usually schedules a meeting with the University Librarian at the beginning of each new LAUC year. This year the issues to be raised with Sarah Pritchard could be broadened. As an advisory group of librarians LAUC is positioned to examine issues objectively and pass our recommendations to the University Librarians. Possible discussion topics here could be (1) system wide LAUC initiatives and projects, (2) the position paper issue. (3) the LAUC membership directory of specialties. A meeting with Sarah could be scheduled following the library-wide meeting, to give her an update on LAUC issues and to receive updates from her. Cathy will try to get a meeting scheduled with her in November.