

# Committee on Appointments, Assignments and Reassignments (CAAR) Annual Report 2008-2009

**CAAR Members:** Lorna Lueck, Chair, Angela Boyd, Anna DeVore, Meryle Gaston, Catherine Nelson, and Janet Martorana, WOM Chair.

## Appointment Advisory Committees

During 2008-09 CAAR participated in the following searches:

- **Metadata Librarian** – Appointment Advisory Committee members included Meryle Gaston, Chair, Anna DeVore, Mary Larsgaard, David Seubert, Cathy Chiu, and Justin Methena. Lisa Koch was hired as Metadata Librarian effective January 5, 2009.
- **U.S. Government Information/Law Librarian (2 yr. temp)** – Appointment Advisory Committee members included Angela Boyd, Chair, Sherri Barnes, Elaine McCracken, Becky Lasswell Stromberg, Susan Moon, and Jim Buffon. Christopher Granatino was hired as the US Government Information/Law Librarian effective July 1, 2009.
- **Instruction Coordinator** – Appointment Advisory Committee members included Lorna Lueck, Chair, Sherri Barnes, Eunice Schroeder, Yen Tran, Kitty Dougherty, and David Howarter. This search was put on hold due to budget reductions.
- **Head, Map and Imagery Lab** – this Appointment Advisory Committee has been formed and their work will carry over into the 2009-2010 academic year. Members include Janet Martorana, Chair, Anna DeVore, Andrea Duda, Beverly Ryan, Ann Hefferman, and Keith Clarke (faculty).

## Reassignments

The search for the Economics Librarian was canceled, as Beverly Ryan was reassigned to the position. Lorna Lueck, CAAR Chair, reminded the Library Administration that according to our charge, the committee should be involved when future reassignments are made.

## Communication with the University Librarian

In September 2008, Lorna Lueck, Janet Martorana, and Anne Barnhart (LAUC-SB Chair) met with Brenda Johnson and Brad Eden to discuss selection, interview, and appointment procedures for hiring new librarians. The group drafted new interview procedures, which were officially approved by Brenda in August 2009. Copies of the new procedures were sent to Detrice Bankhead, AUL/Human Resources, and the incoming CAAR Chair, with the recommendation that they be incorporated into the following LAUC-SB document:

*Procedures for Appointment and Review, Librarian Series, UCSB.*  
<http://www.library.ucsb.edu/lauc/apptprocedures.html>

In May 2009, CAAR met with Brenda Johnson, Sherry DeDecker, and Lucia Snowhill to discuss librarian positions and workload. CAAR members expressed concern that the number of librarians has dropped too low and recommended that positions that are vacated be filled as soon as possible. Brenda, Sherry, and Lucia were in agreement and shared plans to fill specific positions. We also discussed how the new AUL for Outreach and Academic Services may implement new technology tools that will save librarian's time.

### **Welcoming, Orientation and Mentoring Committee (WOM)**

Janet Martorana, WOM Chair, has submitted a separate annual report for WOM, which is available on the WOM webpage.

Submitted by Lorna Lueck, Chair  
Committee on Appointments, Assignments and Reassignments  
September 4, 2009