

Pegasus: Catalog of the UCSB Libraries

WHY USE IT?	Pegasus is the library catalog for the University of California, Santa Barbara. It contains records for books, journal and magazine titles, archives, audio-visuals, computer files, dissertations, government documents, maps, music scores, online resources, recordings and videos.		
GETTING STARTED	http://pegasus.library.ucsb.edu		
BASIC SEARCH	Type of search <i>Keyword</i> <i>Title begins with</i> <i>Title Keyword</i> <i>Author (last name first)</i> <i>Author Keyword</i> <i>Subject begins with</i> <i>Subject Keyword</i>	When to use search for words in record if you know exact beginning of title if you don't know exact title must use last name, first name search by author name in any order if you know exact beginning of subject search for words in subject headings	Example <i>darwin origin</i> <i>brief history of time</i> <i>history time</i> <i>morrison, toni</i> <i>toni morrison</i> <i>bilingual education</i> <i>darwin origin</i>
ADVANCED SEARCH	With the Advanced Search, you have more search options. These fields are searched individually or in combination: Author, Title, Subject, Keyword, Series, Table of Contents, Publisher, Call Number, etc. Make your search more specific: Year: Limit by year of publication. Location: Limit to a specific department or collection area within the libraries. Format: Narrow your search by format of material such as videos and maps. Language: Look for materials published in a language other than English.		
PHRASE SEARCH	Basic Search: If you want your search terms to appear as a phrase within a record, check " Words as Phrase " after entering your search terms. Example: "standard of living". Advanced Search: Use !1 between words to search words as a phrase.		
VIEWING A RECORD	Click on the title link in your results screen.		
ITEM AVAILABILITY	To see if an item is on the shelf, checked out, or available online, click on the call number for that record. The item's status displays at the bottom of this new screen, and provides the option to request the item if it is checked out. Use the <i>Library Locations</i> guide to determine the location in the library. Use the Request link to recall a book if it is currently checked out, or to request a book from the Annex, an offsite storage facility. Use Interlibrary Loan to request a book located at SRLF, an offsite storage facility.		
COURSE RESERVES	Clicking on Course Reserves changes catalogs. Use this to look for materials on reserve. To return to the library catalog, click on the <i>Main Catalog</i> tab. Some reserve materials are also available online: http://eres.library.ucsb.edu/		
SERIALS, ARTS, MELVYL, RESERVE, NEW TITLES, CURRICULUM LAB	Click on Change Database to search a catalog from the list provided. You can search catalogs for the Arts Library, Serials, Melvyl, Reserves, New Titles, and Curriculum Lab.		
TIP: WILDCARDS	Use * at the left, right or middle of a portion of a word to broaden your results. Use * at the end of a word to look for variations. Use # to find variant spellings.	wom * n finds woman, women, womyn comput * finds computer, computers, computerized, computing <i>Example: colo#r</i> will find both <i>color</i> and <i>colour</i>	

TIP: BOOLEAN OPERATORS	<i>Operator:</i> and or not	<i>Effect in an Advanced Search:</i> Restricts results to records with <i>all</i> given search terms, not just one or the other. Expands results to include records with <i>at least one</i> of the search terms, but not necessarily all of them. Restricts results to records with <i>some of the search terms but not others</i> .	<i>Example:</i> Frogs and toads (finds records with both “frogs” and “toads”) aerobics or exercise (finds records with “aerobics” or “exercise,” or both) tax not income (finds records with “tax” but not “income”)
E-MAIL	Select records by clicking in the boxes next to individual items. Click on <i>E-Mail</i> . Choose the format you want the records in (Citation, Brief card format, etc.). E-mail the selected records by entering an e-mail address.		
CREATE SUBSET	You can create a set of selected records that can be sorted, e-mailed, or viewed in the full format. View your subset in Search History .		
ADD TO “MY LIST”	You can save items to use during your session. Select records by clicking in the boxes next to individual items, then click on Add to “My List” . View them by clicking on View My List . At this time, items in this list cannot be e-mailed, only printed.		
RANK	Sorts by relevancy (number of times your selected term appears in a record)		
MODIFY	Modify your search by adding terms to your search using Boolean (AND, OR, or NOT).		
SEARCH RESULTS	Click on the <i>Search Results</i> tab to display the results of your latest search. After viewing a particular item from a list, go back to the entire list of items in your current search by clicking on Search Results .		
SEARCH HISTORY	Click on Search History to display the following choices for every search you’ve done during the session: View: select and click on <i>View</i> to display results of a search Delete: select and click on <i>Delete</i> to remove a search request Merge: select more than one search request and click on <i>Merge</i> to combine searches (uses <i>OR</i> to combine) Cross: select more than one search request and click on <i>Cross</i> to combine sets using your choice of AND, or OR; or for a maximum of two sets, <i>FIRST SET NOT SECOND</i> , or <i>SECOND SET NOT FIRST</i>		
ILL HOME	This tab takes you to the Interlibrary Loan site where you can find forms for requesting materials through Interlibrary Loan.		
UCSB LIBRARIES	Clicking on this tab brings up the libraries homepage.		
YOUR ACCOUNT	<p>Your Account lets you update your current mailing address, check due dates, renew eligible materials, or customize the catalog's display settings. Once you've signed in, just click on the link for Your Account in the blue bar at the very top of the screen.</p> <p>To sign in, enter the 14-digit barcode number from your library or Access Card. Use no spaces or dashes. Enter your password (until you change it, the barcode number is also your password) and click Send. When successful, the Sign-in field will turn gold and read Sign-out. When you're finished with your session, don't forget to click on Sign-out.</p>		